

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
Zoom Meeting
Meeting ID: 858 5520 9321
Passcode: 939927

Monday, March 1, 2021

JPHSA Board Members in Attendance:

Rashain Carriere-Williams	Bruce Galbraith	Patricia Ehrle
Alan Carroll	Shawnta Gardener-Taylor	Alex Redfearn

JPHSA Board Members Absent:

James Arey Robin Parker Brooks

Staff in Attendance:

Lisa English Rhoden, Executive Director
Jon Paul Drouant, IT Support Supervisor
Tammy Valenti, CAA

Guests in Attendance:

None.

Ms. Gardener-Taylor called the meeting to order at 6:00 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked visitors and staff members in attendance to introduce themselves.

Ms. Gardener-Taylor asked for a motion to adopt the agenda as presented. A motion was made by Ms. Redfearn to move agenda item 6E – Executive Director Candidate to agenda item 3. Ms. Ehrle seconded the motion. Passed unanimously.

2. Public Comment

None.

3. Executive Director Candidate.

Ms. Gardener-Taylor opened discussion regarding the Executive Director candidate. After a discussion, a motion was made by Mr. Galbraith to set-up an interview with the candidate they have and then discuss other possible candidates. A discussion followed. There was not a second to this motion. Mr. Galbraith withdrew his motion. After discussion, Mr. Galbraith made a motion to move forward and schedule an interview with this candidate and continue with a search after the interview. There was not a second to this motion. The motion failed.

The Board had further discussion, at which point, Mr. Galbraith made a motion to open the Executive Director search to the Executive Management Team by having the Executive Director send the information to them on behalf of the Board. All those interested should submit a letter of interest and resume to the Executive Director by noon on Tuesday, March 9, 2021. The Executive Director will send all documents received to the Board by close of business on March 9, 2021. Mr. Carroll seconded the motion. Passed unanimously.

Ms. Gardener-Taylor then opened discussion on how the Board will proceed with the Executive Director search. The Board agreed to move forward with interviews of candidates received and bring discussion and decision to the April 5, 2021 Board meeting. Mr. Galbraith stated he felt the interview process should be held with the full Board and negotiations for the Executive Director candidate chosen would be handled by the Chairperson and two additional members. The Board agreed to this process.

4. Board Education

A. Executive Director Update – Ms. Rhoden reported as follows:

- JeffCare Board Repayment of SFY20 & 21 Debt to JPHSA – Ms. Rhoden reported to the Board on the status of the JeffCare Board repayment to JPHSA.

- JPHSA FY21 State of the Budget – Ms. Rhoden updated the Board on the SFY22 Budget and answered questions of the Board. Ms. Rhoden reviewed the breakdown of the JPHSA’s State portion of the budget. A discussion followed

- Service Recipient Volume Data – Ms. Rhoden reported service recipient volume data from each area of the agency. A discussion was had and she answered questions of the Board.

B. JeffCare Board Update – Ms. Ehrle gave a report on the JeffCare Board meeting held on February 23, 2021. She stated Ms. Shaw reviewed the UDS report submissions which was completed on February 15, 2021 and discussed definitions of unwilling to pay versus unable to pay for the Board to have a better understanding of each process in working with individuals served. Dr. Hauth reviewed the JeffCare performance and population trends on depression and discussed the Quarterly Incident Reports and Quarterly Grievance Reports. Ms. Ehrle reported updates were given by the PQI and Finance Committees which met prior to the Board meeting. She stated recruitment continues to be pursued by the Board with the goal to increase the Board to full capacity of eleven.

In conclusion, she stated the Board will meet again on March 16, 2021.

5. Required Approvals Agenda

A. February Minutes – Ms. Ehrle made a motion to approve the minutes as presented prior to the meeting. Ms. Redfearn seconded the motion. Passed unanimously.

6. Monitoring Executive Director Performance

A. Consultants & Contract Work Monitoring Report – Ms. Gardener-Taylor opened discussion on the Consultants & Contract Work policy monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Ms. Redfearn made a motion to accept the interpretation as reasonable for the Consultants & Contract Work monitoring report as presented prior to the meeting. Seconded by Ms. Ehrle. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with the Consultants & Contract Work policy. Ms. Ehrle made a motion to accept the data provided as documentation of compliance for the Consultants & Contract Work monitoring report as presented prior to the meeting. Seconded by Mr. Galbraith. Passed unanimously.

7. Monitoring Board Performance

A. Board Self-Evaluation – Ms. Ehrle volunteered to complete the Board self-evaluation.

B. Policy Review – Unity of Control Policy – Ms. Gardener-Taylor opened discussion on the Unity of Control policy. No changes were made to this policy.

Accountability of the Executive Director Policy – Ms. Gardener-Taylor opened discussion on the Accountability of the Executive Director policy. No changes were made to this policy.

C. Recruitment – Ms. Valenti reported the open positions on the Board. She stated the Board now has openings in the Addictive Disorders, Professional position, Addictive Disorders, Advocacy, Developmental Disabilities, Professional position, Developmental Disabilities, Advocacy and a Judiciary position. Ms. Valenti reported she followed-up on another prospective member for the Developmental Disabilities, Professional position, but the individual was not a Jefferson Parish resident.

D. Annual Retreat Planning – Deferred

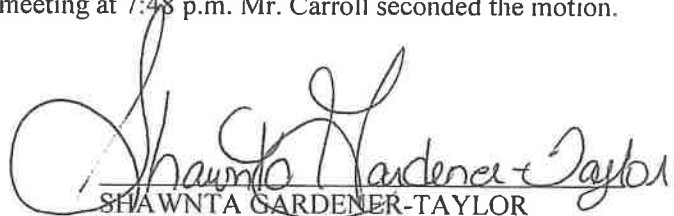
8. Announcements

A. Board Generated Items – None.

B. Next Board meeting – The next meeting of the Board is on Monday, April 5, 2021, 6:00 p.m. Location to be announced.

9. Adjournment

Ms. Redfearn made a motion to adjourn the meeting at 7:48 p.m. Mr. Carroll seconded the motion. Passed unanimously.


SHAWNTA GARDENER-TAYLOR
Board Chairperson